



CITY & BOROUGH of YAKUTAT  
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# Minutes

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**City and Borough of Yakutat, Alaska  
Borough Assembly Special Meeting  
June 25, 2020 7:00 p.m. City Hall**

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**CBY Staff Present:** Jon Erickson, Borough Manager and Alfredo Munoz Jr., Borough Clerk

**Public Present:** None

**Public Telephonic:** None

**1. CALL TO ORDER:**

Mayor, C. Bremner called the meeting to order at 7:05 p.m.

**2. ROLL CALL:**

- Gayla Valle: Present
- Nick Holcomb: Present-Telephonic
- Sheri Nelson: Absent
- Marry Knutsen: Present-Telephonic
- Daryl James: Present- Telephonic
- Samson Demmert: Present

**3. ADOPTION OF AGENDA:**

**MOTION:** G. Valle moved to adopt the Agenda as presented.

**SECOND:** S. Demmert

**DISCUSSION:** None

**QUESTION:** S. Demmert

**VOICE VOTE:** All Ayes

**MOTION CARRIED**

**4. MINUTES OF PREVIOUS MEETING:**

4.1 June 4, 2020 – Regular Meeting

**MOTION:** G. Valle moved to approve the minutes of June 4, 2020 Regular Meeting.

SECOND: S. Demmert

DISCUSSION: None

QUESTION: S. Demmert

VOICE VOTE: All Ayes

MOTION CARRIED

**5. MANAGER' S REPORT:**

*Borough Manager, Jon Erickson:* Commented on many subjects including: Thanked CBY employees, the newly hired School Superintendent, Resolution 20-334, July 2<sup>nd</sup> Assembly Meeting, COVID-19 Funding, possible new ambulance, modifications to the Public Safety Building, COVID-19 confinement area, the surveyor in town, Real ID's available, PPE order, PFAS, Cordova Wireless, Ridge Road new dish, YTT Domestic Shelter Lease, Ridge Road B&B issue has been settled, Army Corp salmon mitigation on Ophir Creek, 4<sup>th</sup> of July celebration, COVID-19 Greeters, DMV COVID-19 dispatch position.

*Mayor, C. Bremner:* Thanked J. Erickson and inquired if any Assembly Members had questions for him.

*N. Holcomb:* Inquired on the status of distributing COVID-19 relief funds to community members and businesses.

*Borough Manager, J. Erickson:* Replied he has reviewed multiple options for distributing COVID-19 relief funds which included: giving community members a COVID-19 payment, giving everyone one in town free sewer and water, free sales tax or property tax, all of those options are not legal. The only option available is to set up a program for small businesses, and the program on the next agenda. The relief funds may possibly be distributed in September or October. Commented he is also looking into fishing relief, a need to compare to past years and possible distribution of funds in November. Commented 20-40% of the COVID-19 relief funds will be used for that as the State and Federal government recommend.

*N. Holcomb:* Commented he had no further questions.

*S. Demmert:* Inquired on who was allowed to rent the duplexes near Lake St. Inquired if it was only clinic staff and law enforcement staff.

*Borough Manager, J. Erickson:* Commented and teachers, as well.

*S. Demmert:* Inquired if there a units available.

*Borough Manager, J. Erickson:* Commented there are units available and he conducted an interview for the Police Chief position last week and will do another interview tomorrow.

*M. Knutsen:* Commented the two housing units are designated for medical personnel, law enforcement staff and teachers, however she does not believe there are any restrictions on the four-plex and all of those units are occupied except one is being vacated.

*Mayor, C. Bremner:* Thanked M. Knutsen and inquired if any other Assembly Members have questions or comments for Jon.

Mayor, C. Bremner: Commented hearing none she looked forward to having a Police Chief.

**6. COMMUNICATIONS AND APPEARANCE REQUESTS: NONE**

**7. AUDIENCE PARTICIPATION:**

7.1 IN PERSON PARTICIPATION: None

7.2 PARTICIPATION BY WRITTEN COMMENT: None

7.3 TELEPHONIC PARTICIPATION: None

**8. HEARINGS, ORDINANCES AND RESOLUTIONS:**

INTRODUCTION:

**8.1 ORDINANCE 20-673:** AN ORDINANCE AMENDING SUBSECTION 2.08.010(A) OF THE CODE OF THE CITY AND BOROUGH OF YAKUTAT, ALASKA.

MOTION: G. Valle moved to introduce Ordinance 20-673 and to set the Public Hearing for the next regular scheduled meeting on July 2, 2020.

SECOND: M. Knutsen

DISCUSSION: None

ROLL CALL VOTE:

S. Demmert: YES

D. James: YES

G. Valle: YES

N. Holcomb: YES

MOTION PASSED

**8.2 EMERGENCY ORDINANCE 20-674:** AN EMERGENCY ORDINANCE AMENDING SECTION 2.12.200 OF THE CODE OF THE CITY AND BOROUGH OF YAKUTAT TO PERMIT TELECONFERENCE ATTENDANCE BY MEMBERS AT ASSEMBLY MEETINGS FOR PURPOSES OF ESTABLISHING A QUORUM

MOTION: G. Valle moved to introduce Emergency Ordinance 20-674 and set the Public Hearing for the next Agenda Item 8.3.

SECOND: S. Demmert

DISCUSSION: None  
ROLL CALL VOTE:

M. Knutsen: YES  
S. Demmert: YES  
N. Holcomb: YES  
D. James: YES  
G. Valle: YES

MOTION PASSED

PUBLIC HEARING AND CONSIDERATION OF ORDINANCE:

**8.3 EMERGENCY ORDINANCE 20-674:** AN EMERGENCY ORDINANCE AMENDING SECTION 2.12.200 OF THE CODE OF THE CITY AND BOROUGH OF YAKUTAT TO PERMIT TELECONFERENCE ATTENDANCE BY MEMBERS AT ASSEMBLY MEETINGS FOR PURPOSES OF ESTABLISHING A QUORUM

PUBLIC COMMENT: None

ROLL CALL VOTE:

S. Demmert: YES  
G. Valle: YES  
N. Holcomb: YES  
M. Knutsen: YES  
D. James: YES

EMERGENCY ORDINANCE PASSED

RESOLUTIONS:

**8.4 RESOLUTION 20-333:** A RESOLUTION ACCEPTING CORONAVIRUS RELIEF FUNDS FROM THE STATE OF ALASKA, DEPARTMENT OF COMMERCE, COMMUNITY AND ECONOMIC DEVELOPMENT, FOR COSTS INCURRED DUE TO THE COVID-19 PUBLIC HEALTH EMERGENCY.

MOTION: G. Valle moved to adopt Resolution 20-333 as presented.

SECOND: S. Demmert

DISCUSSION: None

VOICE VOTE: ALL Ayes RESOLUTION PASSED

**8.5 RESOLUTION 20-334:** A RESOLUTION OF THE BOROUGH ASSEMBLY OF THE CITY AND BOROUGH OF YAKUTAT, ALASKA ADOPTING A LARGE-SCALE COMMERCIAL DISPOSAL RATE AT THE YAKUTAT LANDFILL.

MOTION: G. Valle moved to adopt Resolution 20-334 as presented

SECOND: S. Demmert

DISCUSSION: None

VOICE VOTE: All Ayes

RESOLUTION PASSED

**9. OLD BUSINESS: NONE**

**10. NEW BUSINESS:**

10.1 Financial Report for Period Ending May 31, 2020.

MOTION: G. Valle moved to approve the Finance Report for Period Ending May 31, 2020.

SECOND: S. Demmert

DISCUSSION: None

QUESTION: S. Demmert

VOICE VOTE: All Ayes

MOTION PASSED

10.2 Report to Assembly on Proposed Direct Sale of Borough- Owned Property (CCBY 7.16.065)

MOTION: G. Valle moved to accept the Report to Assembly on Proposed Direct Sale of Borough Owned Property (CCBY 7.16.065)

SECOND: S. Demmert

DISCUSSION: None

QUESTION: S. Demmert

VOICE VOTE: All Ayes

MOTION PASSED

10.3 Changing of use of Borough –owned parcel per recommendation of the Planning Commission

MOTION: G. Valle moved to approve the changing of use of Borough – owned parcel per recommendation of the Planning Commission.

SECOND: S. Demmert

DISCUSSION:

*N. Holcomb:* Commented opposed. Inquired why CBY is changing surveyed land that is sellable and changing it to public use. Commented on land for sale behind the school.

*Borough Manager, J. Erickson:* Commented that currently there is only one parking area on one side of Ophir Creek Bridge and this would allow drivers access to a

second parking area on the other side of the highway.

QUESTION: N. Holcomb

VOICE VOTE: 4 Ayes, 1 No,

MOTION PASSED

**11. AUDIENCE PARTICIPATION:**

11.1 IN PERSON PARTICIPATION: None

11.2 TELEPHONIC PARTICIPATION: None

**12. MAYOR'S REPORT, ASSEMBLY MEMBERS COMMENTS:**

*S. Demmert:* Commented on the pump located near the school lift station, thanked the Assembly and CBY staff.

*D. James:* Commented on the logging activity in the area of Humpy Creek. Commented on the construction of a road in that zone. Inquired on who is monitoring the construction of that road and streams in that area. Expressed concern on the type of road being constructed. Expressed concern over the condition of the road in the Log Dump area, commented the road is in poor condition. Commented logs are being stored across a current stream and spring down in the log dump area. Commented that the Borough needs to be monitoring the area, particularly the streams that carry salmon in them.

*N. Holcomb:* Thanked the Assembly and CBY Staff.

*Mayor, C. Bremner:* Thanked CBY Staff for resolving the issue with the B&B on Ridge Road. Commented on DNR and logging activity and in favor of gathering more information regarding the logging activity. Commented on the COVID-19 timeline. Thanked Assembly and CBY staff and the local radio station KYKT.

**13. ADJOURNMENT:**

MOTION: G. Valle moved to adjourn the Assembly Meeting at 7:40 p.m.

PASSED AND APPROVED THIS 2<sup>ND</sup> DAY OF JULY 2020.

*C. Bremner*

Cindy Bremner, Mayor

ATTEST:

*Alfredo Muñoz Jr.*  
Alfredo Muñoz Jr., Borough Clerk

