



CITY & BOROUGH of YAKUTAT  
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# MINUTES

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**City and Borough of Yakutat, Alaska  
Borough Assembly Regular Meeting  
July 2, 2020 7:00 p.m. City Hall**

**CBY Staff Present:** Jon Erickson, Borough Manager and Alfredo Munoz Jr., Borough Clerk  
**Public Present:** Sylvia Green  
**Public Telephonic:** None

**1. CALL TO ORDER:**

Mayor, C. Bremner called the meeting to order at 7:03 p.m.

**2. ROLL CALL:**

Gayla Valle: Present  
Nick Holcomb: Absent  
Marry Knutsen: Absent  
Sheri Nelson: Present  
Daryl James: Present  
Mayor, Cindy Bremner: Present  
Samson Demmert: Present

QUORUM PRESENT

**3. ADOPTION OF AGENDA:**

MOTION: G. Valle moved to adopt the Agenda as presented

SECOND: S. Demmert

DISCUSSION: None

QUESTION: G. Valle

VOICE VOTE: All Ayes

MOTION CARRIED

**4. MINUTES OF PREVIOUS MEETING:**

4.1 June 25, 2020 – Special Meeting

MOTION: G. Valle moved to approve the minutes of June 25<sup>th</sup> 2020 Special Meeting.

SECOND: S. Demmert

DISCUSSION: None

QUESTION: S. Nelson

VOICE VOTE: All Ayes

MOTION CARRIED

**5. MANAGER' S REPORT:**

*Borough Manager, Jon Erickson:* Commented on many subjects: John Waldron IC Chief, to give the Assembly and community an update regarding COVID-19, Nathan Moulton to give the Assembly and community an update on the YTT Domestic Violence Shelter Project. Commented on the Census, CARES Grant, Ordinance 20-673, Resolution 20-335, French Drain near the Public Works building, ANTHC, School Lift Station, Harbor Master resignation, Internet at the Boat Harbor, Tier 1 Boat Harbor Grant, 7 Municipal Titles, Original Zoning Map has been located, 4<sup>th</sup> of July Events, Trail Clearings, Yak-Timber and AVEC, Community Garden, Forest Service Salmon Enhancement, Surplus Vehicles, Building and Ambulance Grants.

*S. Nelson:* Inquired on the hiring status of the new Harbor Master.

*J. Erickson:* Commented that current CBY employees Steve Burris, Arlen Skaflestad and Ron Beattie are performing the duties of the Harbor Master at this time.

*D. James:* Inquired on the details of the Tier 1 Boat Harbor Grant.

*J. Erickson:* Commented on the history of the Tier 1 Boat Harbor Gant with the State of Alaska. Commented that Yakutat is in a good position to potentially receive the grant.

*D. James:* Inquired on the Zoning Map.

*J. Erickson:* Commented the official Zoning Map has been found.

*D. James:* Commented on the logging going towards the airport and potential blow downs on power lines.

*J. Erickson:* Commented on the land owners and hopes the trees will be felled before the winter to avoid potential power outages.

*D. James:* Inquired on the stream restoration work.

*J. Erickson:* Commented on the Ophir Creek work.

*D. James:* Expressed concerns on the logging activity near the West Fork of Ophir Creek.

*C. Bremner:* Inquired on the hiring status of the Police Chief.

*J. Erickson:* Commented he would have more information in the next few days.

*D. James:* Commented on the historic State regulations regarding the sockeye in Ophir

Creek.

*J. Erickson:* Commented he will have a conversation with ADF&G to find more information regarding the regulations for sockeye in Ophir Creek.

*C. Bremner:* Commented on the flooding of Ophir Creek from beaver dams and inquired if any action can be taken to prevent the situation from happening again.

*D. James:* Commented in the past Bill Lucy moved the dam, but the beavers returned.

*S. Demmert:* Commented it very difficult to regularly clear beaver dams in that area, but one can apply to get a permit from the State to trap the beavers in the summer time.

*C. Bremner:* Commented that may be something CBY should pursue in the future. Thanked John Waldron for all the work the IC has done and continues to do. Commented the fire response at the Situk was amazing and thanked all the volunteers.

## 6. COMMUNICATIONS AND APPEARANCE REQUESTS:

*COVID-19 Incident Commander, John Waldron:* Commented on many subjects regarding COVID-19: Public tracing, potential quarantine violations, vessel crew change, increase in visitors to community, constructing a shelter at the airport, Yakutat Lodge opening, IC continuing to provide PPE to local businesses, Clinic will take over hiring for the greeter positions, vouchers, rapid tests, EMS Coordinator hired, Fire/EMS training, Fire Department in need of volunteers, Police Blotters on CBY website, Yakutat does not have any positive cases of COVID-19. Commented on businesses operating during this time.

## 7. AUDIENCE PARTICIPATION:

### 7.1 IN PERSON PARTICIPATION

*Nathan Moulton:* Commented on the proposed buildings regarding the Domestic Violence Shelter, commented on the upcoming Lease Agreement between the CBY and YTT. Commented on the potential of an office building.

*G. Valle:* Inquired if the office building will be directly related to the Domestic Violence Shelter.

*N. Moulton:* Commented the office building would be for the multiple positions related to Domestic Violence Shelter.

*G. Valle:* Inquired if the community has been experiencing many Domestic Violence cases.

*N. Moulton:* Commented yes, and commented on the secondary conditions after the violence takes place. Commented on the short term and transitional living quarters. Commented on the upcoming Lease, sewer and water.

*J. Erickson:* Commented on the Lease, and commented that the City, today has

received the appraisal, and can now move forward in the process. Commented that the Lease will be presented to the Assembly at the next scheduled meeting.

*N. Moulton:* Commented that the housing units will be arriving on the barge fully constructed and fully furnished ready to be lived in. Commented on three new Tahoe's for the City Police Department as well as a river jet boat that will be able to be used on the Situk for Sport Fish monitoring.

*D. James:* Inquired on the size of the office building and will it be housing as well.

*N. Moulton:* Commented it will house the Dept. Of Justice Employees, Crime Victim Advocate, Domestic Violence Advocate, and Court Clerk. Commented on the size being 48x15ft.

*C. Bremner:* Commented she is pleased to hear of these plans and it is needed. Commented on the high quality training. Commented she will be happy to see a lease come to the Assembly. Thanked Nathan and the Yakutat Tlingit Tribe.

7.2 PARTICIPATION BY WRITTEN COMMENT: None

7.3 TELEPHONIC PARTICIPATION: None

## **8. HEARINGS, ORDINANCES AND RESOLUTIONS:**

INTRODUCTION: NONE

PUBLIC HEARING AND CONSIDERATION OF ORDINANCE:

8.1 ORDINANCE 20-673: AN ORDINANCE AMENDING SUBSECTION 2.08.010(A) OF THE CODE OF THE CITY AND BOROUGH OF YAKUTAT, ALASKA.

PUBLIC COMMENTS: None

MOTION: G. Valle moved to approve Ordinance 20-673 as presented.

SECOND: S. Demmert

DISCUSSION: None

QUESTION: S. Demmert

ROLL CALL VOTE:

D. James: Yes

S. Demmert: Yes

G. Valle: Yes

S. Nelson: Yes

ORDINANCE 20-673 PASSED

RESOLUTIONS:

8.2 RESOLUTION 20-335: A RESOLUTION SUPPORTING THE CITY & BOROUGH OF YAKUTAT ASSEMBLY TO APPLY FOR & RECEIVE TRANSPORTATION FUNDS FOR THE PURPOSE OF IMPROVING THE RIDGE ROAD, WHICH OPPORTUNITY IS AVAILABLE THROUGH THE DENALI COMMISSION.

MOTION: G. Valle moved to amend Resolution 20-335, to add the following: for applying and receiving transportation funds to improve Ridge Road and the Denali Road Extension, and includes the Denali Extension in Yakutat.

SECOND: S. Demmert

DISCUSSION: *D. James:* Inquired on the Denali Road Extension.

*Jon Erickson:* Commented on the location of the Denali Road Extension.

QUESTION: S. Nelson

VOICE VOTE: All Ayes PASSED

*D. James:* Inquired if there will be an Ordinance coming to the Assembly regarding matching funds.

*Jon Erickson:* Commented it's in kind, and it will be similar to the Asha project. Commented it doubles CBY's Road Budget and potential to spend \$40,000 on a piece of equipment.

8.3 RESOLUTION 20-336: A RESOLUTION SUPPORTING A STATE OF ALASKA DEPARTMENT OF TRANSPORTATION AND PUBLIC FACILITIES (DOT&PF) RAMP DRAINAGE AND REPAVING PROJECT AT THE YAKUTAT AIRPORT

MOTION: G. Valle moved to approve Resolution 20-336 as presented.

SECOND: S. Nelson

DISCUSSION: None

QUESTION: S. Nelson

VOICE VOTE: All Ayes PASSED

9. **OLD BUSINESS: NONE**

10. **NEW BUSINESS: NONE**

11. **AUDIENCE PARTICIPATION: None**

- 11.1 IN PERSON PARTICIPATION
- 11.2 TELEPHONIC PARTICIPATION

**12. MAYOR'S REPORT, ASSEMBLY MEMBERS COMMENTS:**

*D. James:* Inquired on the 5G in Yakutat.

*J. Erickson:* Commented Cordova Wireless completed their dish on Ridge Road. Commented on construction, work at the current AT&T tower, and the work order has been approved.

*S. Demmert:* Inquired on the leak running down Ridge Road.

*J. Erickson:* Commented he thought it was fixed.

*C. Bremner:* Thanked Jon and CBY staff, welcomed Sheri and her mother back to Yakutat.

**13. ADJOURNMENT:**

MOTION: S. Demmert moved to adjourn at 8:05 p.m.

VOICE VOTE: All Ayes

MOTION CARRIED

PASSED AND APPROVED THIS 6<sup>th</sup> DAY OF AUGUST 2020.

*C. Bremner*

Cindy Bremner, Mayor

ATTEST:

*Alfredo Munoz Jr.*  
Alfredo Munoz Jr., Borough Clerk

